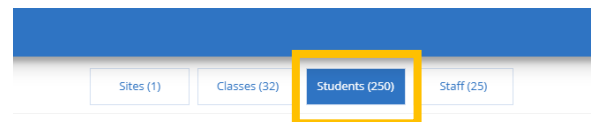


Editing Pupil Information on Reading Plus

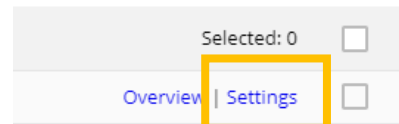
1. To edit pupil's information on Reading Plus, login as an Educator to Reading Plus and select the **Manage** Tab.



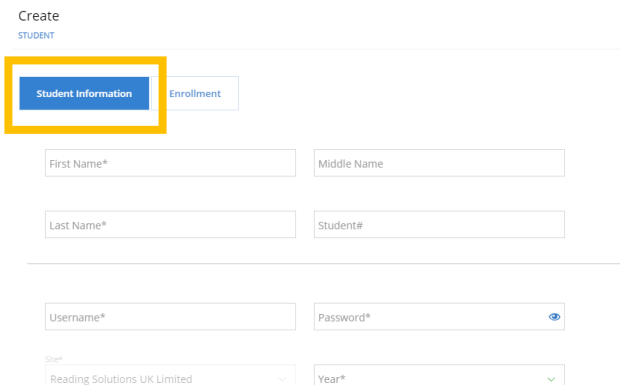
2. Then select **Students**.



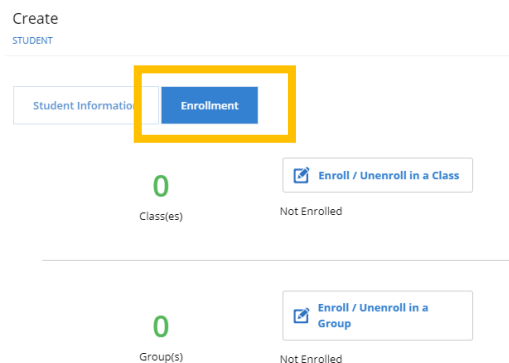
3. Locate the pupil that you want and select **Settings** next to their name.



4. You can then edit their **Student Information**.



5. If you want to change which Class/Group they are in, select **Enrolment** to switch their classes/groups.



6. After editing the pupil's information, remember to press **Save**.